

# *City of Knowledge*

## *Parent-School Connection – May 2009*

Dear Parents,

Assalamu Alaikum,

As we approach the end of the year we would like to emphasize the importance of regular attendance and attention to your child's performance and behavior at school.

Regular on time attendance is a great start of the day for students, teachers, and everyone around campus. Furthermore attendance is a legal requirement; therefore we are required by Law to report excessive tardiness to legal authorities. We started closing the student entrance door at 8:00 AM and we received many compliments. Still we have some students who are regularly late and we decided to use a different strategy to address the issue and hope that this will put an end to tardiness.

If your child arrives late and you want him/ her to attend first period you need to give him/her \$5 tardy fee to give to Br. Najjar to be allowed to enter class first period. Too many absentees in any specific class will lead to no credit for that class. Furthermore Mr. Najjar will give you a form to fill out and sign because if this measure will not solve the problem we will need to have a meeting to discuss the seriousness of the issue and next steps.

The month of May is especially important because it is the month of all the standardized testing, AP exams, and finals Therefore you need to try your hardest to support your child to succeed and prosper academically by providing the right environment at home. Bringing your child to school before the bell rings by about 10 minutes gives him/ her /the chance to socialize with friends, go to the locker, and be in class on time

All AP fees, graduation fees and yearbook purchases should have been taken care of by now. If you haven't done so please send your payments plus the specified late charges. All tuition and other financial transactions need to be cleared before the end of May.

Senior and alumni luncheon is on Friday May 1 and teachers' appreciation week is May 4-8.

Graduation is May 31 for 5<sup>th</sup>, 8<sup>th</sup>, and 12<sup>th</sup> grades at 4:00:PM. Preschool and Kindergarten graduation is on June 2 at 8:30 AM. The dinner banquet for all graduates is on May 31 at 6:30 PM.

Purchasing banquet tickets in advance will enable us to reserve your table, serve you better and leads to a more organized and successful event

If you want to enroll your children in summer school please let us know so that we see if the number we receive for the specific subject is enough to start a class.

**City of Knowledge is an Islamic school; therefore we emphasize adherence to the Hijab dress code and male/female interaction in all our functions inside and outside campus.**

Attached to this letter is a Swine Flue update. Please read it carefully and follow all the instructions to insure your child's health and that of other students on campus.

If you have any question please do not hesitate to stop by the office.

Thank you

*Dr. Haleema Shaikley,*